

Markup Redline™ User Guide

Support for using the app in browser and in Micosoft Teams



Markup Redline™

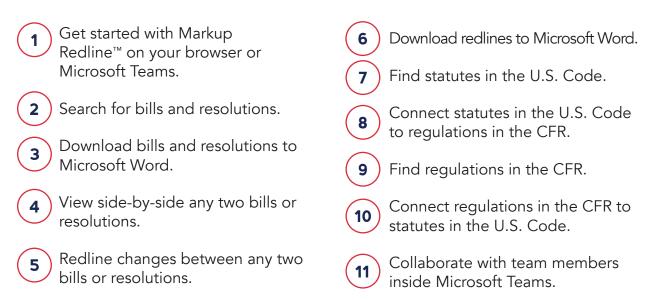
Compare. Connect. Collaborate.

Throughout the world, the way elected officials draft and amend laws has not changed much for hundreds of years. Until now.

Markup Redline[™] enables fast and accurate side-by-side comparison of pending legislation, revealing connections between existing statutes and regulatory code to create efficiency and avoid mistakes; and allowing policymakers and staff to draft changes to amendments or bills and collaborate with colleagues in real-time using Microsoft Teams.

User Guide

This User Guide will show you how to:



For questions, contact help@markuplabs.com



TABLE OF Contents



Using Redline Markup™ in your browser



Using Redline Markup™ in Microsoft Teams

Getting started5
Search for bills & resolutions6
Download bills & resolutions to Microsoft Word7
View any two bills or resolutions side-by-side7
Redline changes between any two bills or resolutions8
Download redlines to Microsoft Word8
Find statues in the U.S. Code9
Connect statues in the U.S. Code to regulations in the CFR9

Getting started12
Search for bills & resolutions13
Download bills & resolutions to Microsoft Word13
View any two bills or resolutions side-by-side14
Redline changes between any two bills or resolutions14
Download redlines to Microsoft Word15
Find statues in the U.S. Code15
Connect statues in the U.S. Code to regulations in the CFR16
Find regulations in the CFR16
Connect regulations in the CFR to statutes in the U.S. Code
Collaborate with team members inside Microsoft Teams





Using Markup Redline™ in your browser



1

3

Open a browser and go to **redline.markuplabs.com.** Click **Sign Up** in the upper right corner.



2 Create an account by entering your name, email address, and a secure password.

> Check your email for a verification and click the link in your email to activate your account.

First Name		Last Name		
Email addre	18			
Password				
Confirm Pas	sword			
I agree to th	ne Markup Redline 🚺	erms & Condition	5	



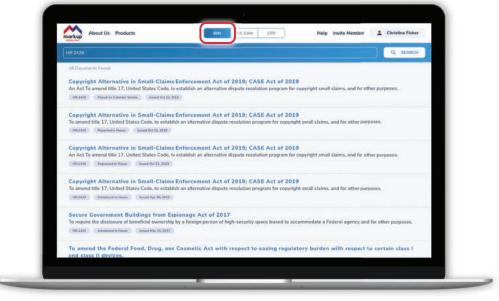
BROWSER Search for bills & resolutions

From the homepage, use the **search bar** to search for U.S. Bills and Resolutions.



Alternatively, if you have already navigated beyond the homepage, select **Bills** and then use the search bar to search for U.S. Bills and Resolutions.

Click Search.





BROWSER Download bills & resolutions to Microsoft Word

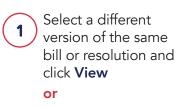
While viewing the bill or resolution you want, click the **Microsoft Word logo** under the View Bar on the right side.

Retrieve the Word document from your browser's **Downloads** location.

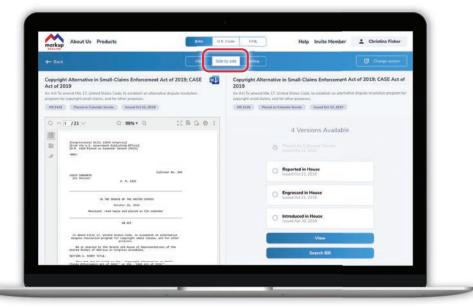
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116th CONGRESS	Calend	ar No. 266
1st Session	H. R. 2426	

BROWSER View any two bills or resolutions side-by-side

Once you have the first bill or resolution you want, click **Side by Side.** In the right-hand window, you can either:



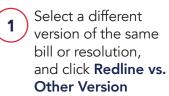
2 Search for a different bill or resolution by clicking **Search Bill**.





BROWSER Redline changes between any two bills or resolutions.

Once you have the first bill or resolution you want, click **Redline.** In the right-hand window, you can either:



or

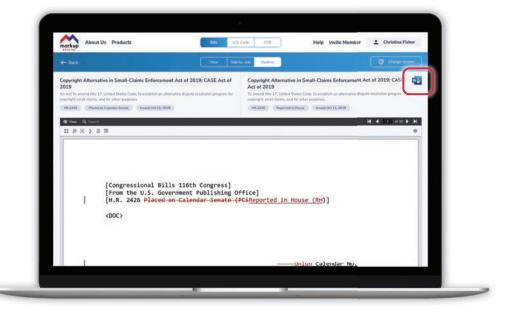
2 Search for a different bill or resolution by clicking **Redline vs.** Other Bill.

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BROWSER Download redlines to Microsoft Word.

Once you have a redline inside the viewer window, click the **Microsoft Word** logo.

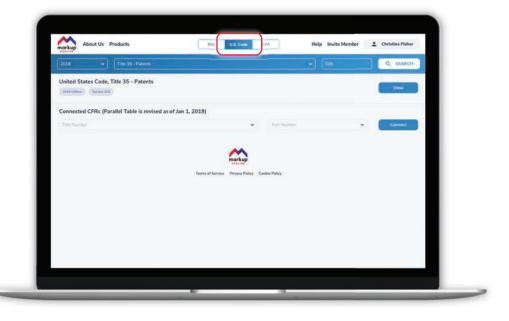
Retrieve the Word document from your browser's **Downloads** location.





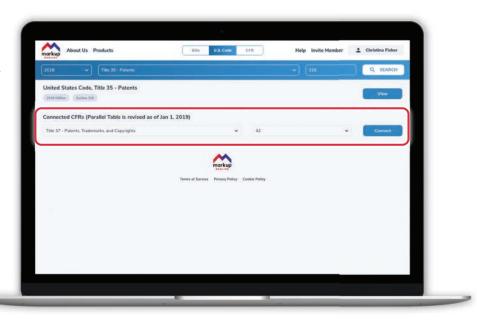
BROWSER Find statutes in the U.S. Code.

- **1** Click **U.S. Code**.
- 2 Select the Year, Title and Section of the U.S. Code you want. Click **Search.**
- 3 Click **View** to view the statute.

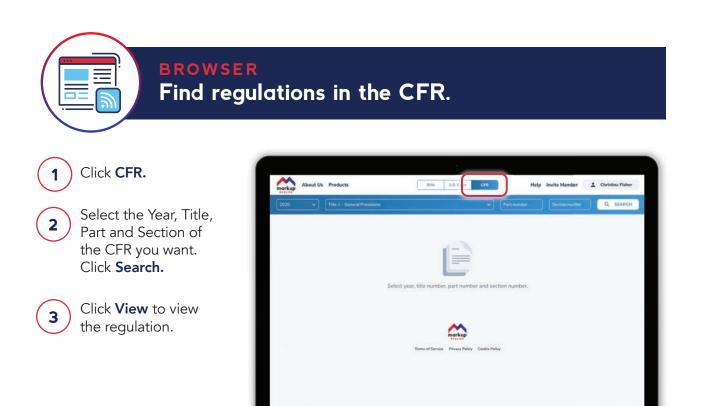


BROWSER Connect statutes in the U.S. Code to regulations in the CFR.

- 1 Click **U.S. Code.** Select the Year, Title and Section of the U.S. Code you want. **Click Search.**
- 2 If the Section of the U.S. Code you have selected has a corresponding regulation in the CFR, then you will see a **Connected CFRs** appear below it. Select the regulation's Title and Part from the pull-down options, and click **Connect.**



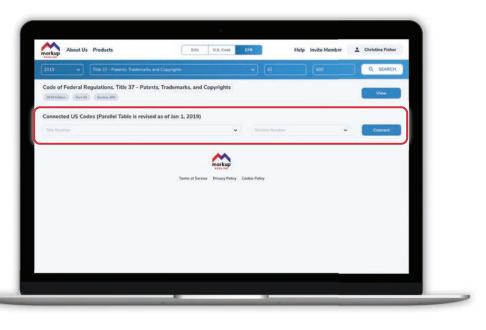




BROWSER Connect regulations in the CFR to statutes in the U.S. Code.



- 2 Select the Year, Title, Part and Section of the CFR you want. Click **Search.**
- 3 If the regulation in the CFR you have selected was authorized by a statute in the U.S. Code, then you will see a Connected US Codes appear below it. Select the statute's Title and Section from the pull-down options, and click **Connect.**





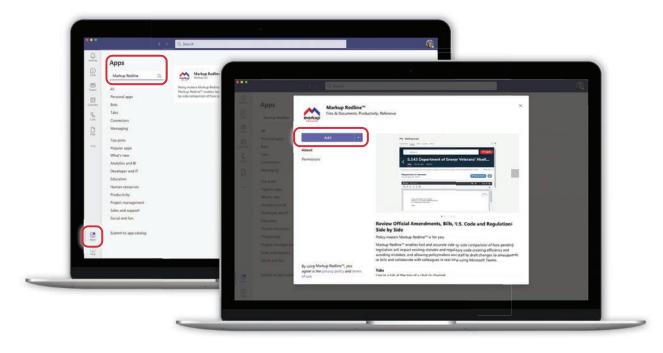


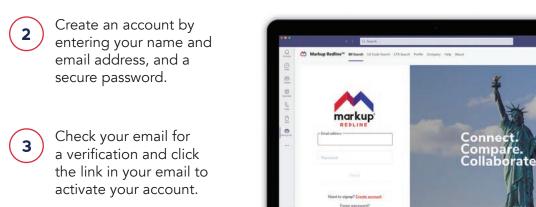
Using Markup Redline™ inside Microsoft Teams



1

Open Microsoft Teams. Click Apps in the lower left corner. Type Markup Redline into the search bar and click on the app tile in the results. Click Add to add Markup Redline[™] to your personal apps.









MICROSOFT TEAMS Search for bills & resolutions

Click **Bill Search** and then use the search bar to search for U.S. Bills and Resolutions.

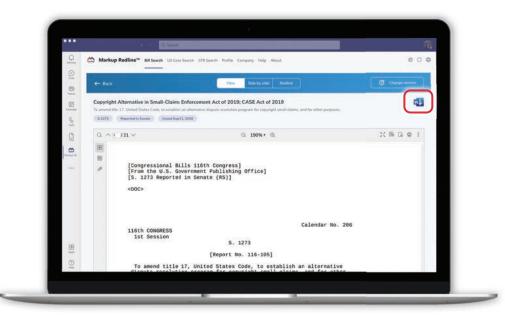
Click Search.





Download bills & resolutions to Microsoft Word

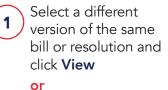
While viewing the bill or resolution you want, click the **Microsoft Word logo.** Retrieve the Word document from your local drive's Downloads folder.



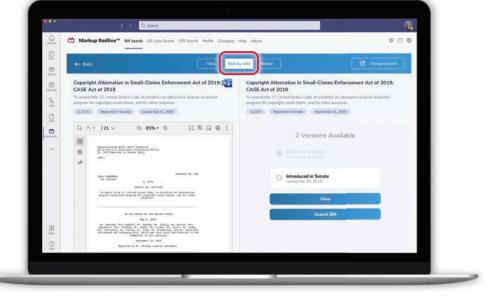


MICROSOFT TEAMS View any two bills or resolutions side-by-side

Once you have the first bill or resolution you want, click **Side by Side.** In the right-hand window, you can either:



2 Search for a different bill or resolution by clicking **Search Bill**.



MICROSOFT TEAMS Redline changes between any two bills or resolutions.

Once you have the first bill or resolution you want, click Markup Redline** Bill Search US Con Redline. In the right-hand Redine window, you can either: -Copyright Alternative in Small-Claims Enforcement Act of 2019; CASE Act of 2019 Copyright Alternative in Small-Claims Enforcement Act of 2019; CASE Act of 2019 Select a different 30 1 S.1373 Reported in Secure Insued Sep11, 2018 S.1273 Reported in Savaha Instand Sep 11, 2011 version of the same 0 Q ^ 1 /21 ~ Q 85% + Q 2(B G @ [bill or resolution, 2 Versions Available [Compressions] Mails Aldin (compress) From New N.A. Annersonen Fadilation (HTTLD) 1. 1918 Meanston on Senate (Hig) and click **Redline vs. Other Version** Introduced in Senate Autor contraint 8. 1079 or As asser title 17. bedied Boates Code, to eviatigsh an alternation Bights rescaledon program for compropie woll titles, and for other purphers. Search for a different bill or resolution by B: Spronty (For Datable, B), Sorbje, B), Sillin, B), Hursen, B), Blathare, B), Dhalane, BV, Donill, B), Chane, B), Isain, BV, Irady, Mrs. Tepisimum, BC, Goryn, BC, Duss, BC, Eusenidal, and BC, estember Unrestand FD following Bill, which was read taking and taking to the Direction of following Bill, which was read taking and taking to the 2 clicking Redline vs. Other Bill.

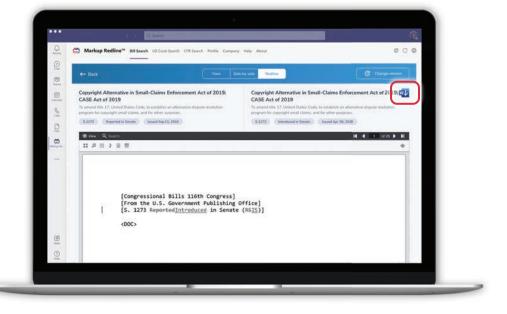




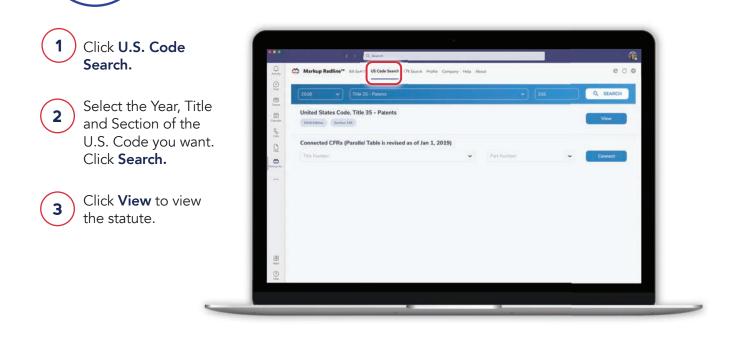
Download redlines to Microsoft Word.

Once you have a redline inside the viewer window, click the **Microsoft Word** logo.

Retrieve the Word document from your browser's **Downloads** location.



Find statutes in the U.S. Code.

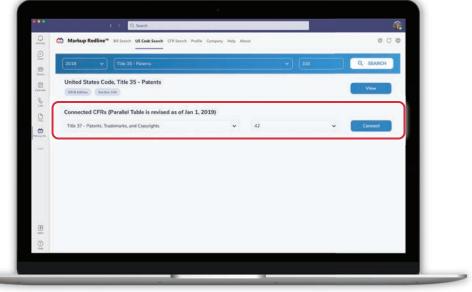




MICROSOFT TEAMS Connect statutes in the U.S. Code to regulations in the CFR.

1 Click U.S. Code Search. Select the Year, Title and Section of the U.S. Code you want. Click Search.

2 If the Section of the U.S. Code you have selected has a corresponding regulation in the CFR, then you will see a **Connected CFRs** appear below it. Select the regulation's Title and Part from the pull-down options, and click **Connect**.

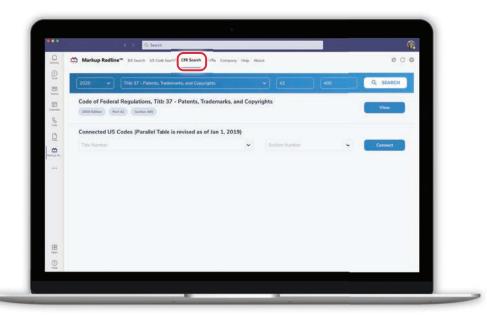


Find regulations in the CFR.

1) Click CFR Search. 2) Select the Year, Title, Part and Section of

- Part and Section of the CFR you want. Click Search.
 - Click **View** to view the regulation.

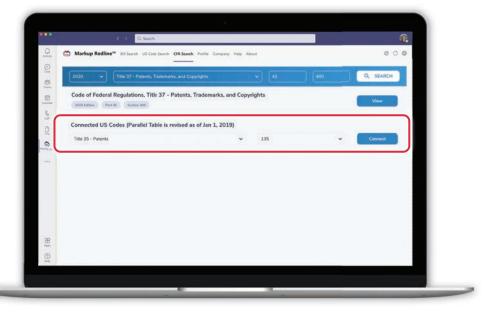
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MICROSOFT TEAMS Connect regulations in the CFR to statutes in the U.S. Code.

- Click CFR Search.
- 2 Select the Year, Title, Part and Section of the CFR you want. Click **Search.**
- 3 If the regulation in the CFR you have selected was authorized by a statute in the U.S. Code, then you will see a Connected US Codes appear below it. Select the statute's Title and Section from the pull-down options, and click **Connect.**

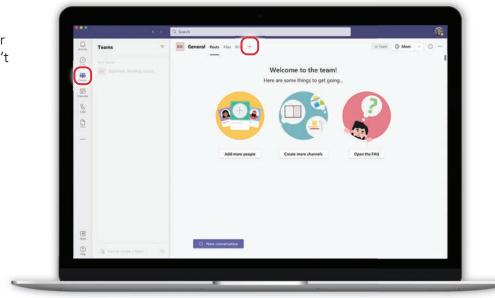


MICROSOFT TEAMS

Collaborate with team members inside Microsoft Teams

Select a channel inside one of your teams (if you don't have a team yet, create a team). Click the + to add a Tab to the channel.

1



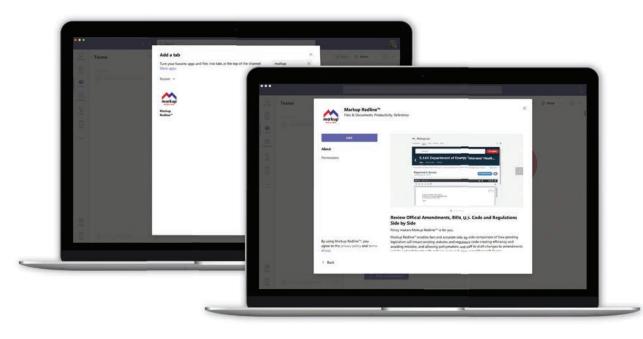


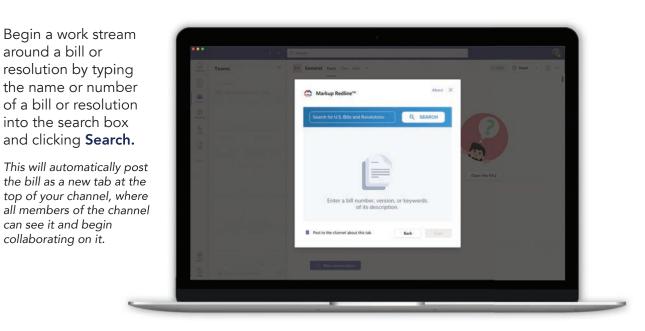
MICROSOFT TEAMS Collaborate with team members inside Microsoft Teams (continued)

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Find the Markup Redline[™] app by typing **Markup Redline** into the search box, and then clicking on the app.









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MICROSOFT TEAMS Collaborate with team members inside Microsoft Teams (continued)

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Start a chat thread about the bill or resolution by clicking in the **Reply box**, adding your thoughts, and clicking **Send**. Share documents with members of your channel by saving the documents to **Files** or by attaching them to your chat message.

